

DRAFT
MIDDLE PENINSULA-NORTHERN NECK
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES OF OCTOBER 22, 2012

Chairman Alice Coates called the regular meeting of the Middle Peninsula-Northern Neck Local Human Rights Committee to order at 1:05 p.m. on October 22, 2012 at SOLA, Inc. - The Valley – in North, Virginia. Committee members present were: Alice Coates, Claudette Henderson, Robin Wyatt, Bill McConahey, and Kathy Powell. Agency representative included: Athena Neblitt – Bridges Outpatient, Cynthia Maner – Bridges Inpatient, Stacey Burrell and Keesha Borden - Brothers' Keeper, Michael Simon – Empowering Youth for Positive Change, Mary Hayden and Kristie McDowell – Heart Havens, Joanne Brown – Middle Peninsula Northern Neck Community Services Board, Bill Williams – Pathways Counseling Services, Patrizia Nesbitt, Stephanie Nesbitt, and Kim Turner – SOLA, Inc., Mary Forrest, Stacy Hardcastle and Linda Briggs – The Brambles, and Kim Snider – Wall Residences. Hillary Zaneveld, Human Rights Advocate and Gail Slaughter, LHRC Administrative Support, were also in attendance.

Approval of Minutes

Ms. Wyatt moved that the minutes from the July 23, 2012 meeting be approved. Ms. Henderson seconded the motion which passed unanimously.

Public Comment

There were no public comments.

Program Presentation

Ms. Nesbitt said that SOLA, Inc. opened in 2002 with one small home. They provide day support services and residential services.

New Business

Ms. Hardcastle requested approval to change The Brambles Behavior Management Policies and Procedures by adding their proposed Medical Restraint Policy and Pharmacological Restraint Policy. Ms. Henderson moved approval of their request. Ms. Wyatt seconded the motion which passed unanimously.

Event Report Statistics

Bridges of RGH – Structured Outpatient – Ms. Neblitt stated that 38 individuals were served, with 610 patient visits. She presented the Quarterly Report data for Bridges of RGH.

Bridges Inpatient – Ms. Maner stated that there were 86 admissions. She presented the Quarterly Report data for Bridges Inpatient.

Heart Havens – Ms. Hayden presented the Quarterly Report data for Heart Havens.

Middle Peninsula Northern Neck Community Services Board – Ms. Brown presented the Quarterly Report data for the MPNN CSB. She reported that effective July 9, 2012, the service modification was approved to add one additional bed to the existing five beds at Middlesex House. She also reported that on July 11, 2012, Licensure visited Kilmarnock House to review the records of an individual discharged from Southeastern Va. Training Center to Kilmarnock House. There were no citations.

SOLA, Inc. - Ms. Turner presented the Quarterly Report data for SOLA, Inc.

The Brambles – Ms. Hardcastle presented the Quarterly Report data for The Brambles. She said there were 32 individuals in their residential program, and 35 individuals in their day support program. She reported that The Brambles opened The Boston home on August 10th. Ms. Hardcastle said that she would amend her report to include their policy that was approved at the last LHRC meeting.

Wall Residences – Ms. Snider presented the Quarterly Report data for Wall Residences. She noted that three individuals were served from this region.

Brothers' Keeper – Ms. Borden presented the Quarterly Report data for Brothers' Keeper. She noted that 12 individuals were served.

New Day Counseling – Ms. Allen was not present during the meeting, however, while Committee members were in Closed Session, she brought and gave her written Quarterly report to Ms. Slaughter, who gave it to the Committee members and Ms. Zaneveld when the meeting reconvened in Open Session.

Empowering Youth for Positive Change – Mr. Simon presented Quarterly Report data for Empowering Youth. He reported that three individuals were served.

Pathways Counseling – Mr. Williams reported that he was not yet licensed. He was waiting for a Licensing review. He presented the Quarterly Report data for Pathways Counseling.

Old Business

Ms. Hardcastle reported that The Brambles had opened The Boston home on August 10th. The Coastal home is expected to open on November 1st.

Advocate's Report

Ms. Zaneveld noted that the reports from the affiliates sounded good. She explained that on the reporting form, the total number of allegations of abuse and neglect should equal the total counts alleged by type. However, total accounts alleged by type may not equal the total counts occurred by type. She noted that members won't always hear about all

complaint cases. They will only hear about complaint cases that are founded or those that have a plan of action.

There will be training conducted on November 8th from 9:00 a.m. to noon in the auditorium of building 3 of Eastern State Hospital. Providers are welcome to attend, however, the training is geared towards members.

Ms. Zaneveld reported that the Office of Human Rights does not take reports by phone call. Affiliates can call the Office of Human Rights, but must follow up with a faxed written report within 24 hours.

Ms. Zaneveld reminded the Affiliates that at the January, 2013 meeting, they will need to have their fourth quarter report and their annual report (covering 2012). Also, the annual Seclusion and Restraint report is due to Marion Greenfield by January 15th.

Ms. Zaneveld reported that there was a new advocate – Mr. Timothy Jones.

Executive Session

On the motion of Dr. McConahey seconded by Ms. Powell, the LHRC voted to go into Executive Session pursuant to VA Code 2.2-3711 – A for the protection of the privacy of individuals in personal matters not related to public business, namely for the purpose of hearing from the Middle Peninsula Northern Neck Community Services Board, SOLA, Inc., The Brambles, and Bridges Inpatient for the review of patient information pursuant to the regulations.

Ms. Henderson moved that the Committee return to public session. Dr. McConahey seconded the motion which passed unanimously. Each member of the Committee certified that to the best of each member's knowledge, only private business matters identified in the motion to convene the Executive Session were discussed in Executive Session.

Dr. McConahey recommended that Brambles find a more positive way to identify clients for medication administration and to report back to the Committee on what method was decided on, and when it will be implemented. Ms. Henderson seconded the motion which passed unanimously.

Advocate Training

Ms. Zaneveld conducted training on the Freedom of Information Act.

Adjourn – There being no further business, the meeting adjourned.

Respectfully Submitted,
Gail Slaughter
LHRC Administrative Support Liaison